

AN INNOVATIVE
OUTREACH
PROGRAMME TO
EQUIP ADULTS WITH
DISSABILITIES WITH
KEY COMPETENCES
(SOCIAL
ENTREPRENEURIAL
AND DIGITAL)



ENTRE4ALL COMMUNITY SUPPORT CENTRES

Project number: 2019-1-SI01-KA204-060426

O2. ENTRE4ALL back pack: Educational - learning guide for setting up digital social entrepreneurship hubs

O2.1. Teaching and learning material based on the social activation approach

TEMPLATE: Training Techniques and handouts for adult educators/trainers/trainers

Partner: equalizent

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Module 3. Financial competences	
Activity Number	M3-T3-A1
Topic	3. Accounting + record keeping
Learning Outcomes	Keeping records and accounting
Learning approach	<input checked="" type="checkbox"/> Blended-learning opportunities <input checked="" type="checkbox"/> F2F training <input checked="" type="checkbox"/> Individual e-learning <input type="checkbox"/> Open-distance learning <input type="checkbox"/> Work-based learning <input checked="" type="checkbox"/> Community work <input type="checkbox"/> other (please specify)
Training Technique	Blended learning (researching a subject online / sharing knowledge / individual and group work)
Duration	60 minutes
Facility/ Equipment	Computer / laptop / tablet / smart phone plus internet access
Participants will need:	If no computers are available, participants can use smart phones
Attached worksheets	No worksheet necessary
Main Tasks / Procedure	<p>Participants brainstorm what they should consider before opening a bank account. The trainer may guide them to a website, which compares banking products in-country. The trainer will need to research this in advance with regard to their country as banking products vary widely.</p> <p>Participants consider the bank accounts on offer and weigh up the pros and cons of different products.</p> <p>Participants brainstorm the requisite documentation needed for opening a bank account / business account.</p> <p>In a class or zoom discussion, the trainer discusses the results with the Participants and compares the different choices of account.</p>
Useful Resources referenced to DATABANK (IO2-A2)	

Tips	<p>This exercise is flexible and can be adapted to the needs of the group – either as an individual assignment conducted at home, or as pair or groups work.</p> <p>With Deaf Participants, time should be taken to ensure that the SIGNS for all the terms relating to opening a bank account are clearly understood.</p>
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